



MEMO

TO: NTMWD Board of Directors
FROM: Jenna Covington, Executive Director
DATE: February 20, 2026
SUBJECT: February 26, 2026, Board Meeting

Let me start by welcoming Steve Matthews to his first Board Meeting as Director from the City of Allen. I had a chance to visit with Director Matthews last week and learn about his breadth of experience and passion for public service. Given the strong commitment to the region of every Director on the Board, I am confident he will feel right at home as we tackle challenges and achieve the great opportunities ahead for the District.

Strategic Initiative Highlight – Objective 2.4 – Integrate and Standardize the Security System Approach for District-wide Facilities

The purpose of this initiative is to assess our current physical security posture across all District facilities, define the security standard we aim to achieve, and develop a plan to implement upgrades to meet that standard. We engaged a consultant to conduct a three-year phased assessment focusing on perimeter fencing, gates, intrusion points, signage, access control technologies (badging system), lighting, ladders, and video surveillance cameras. The assessment began in FY22 with Phase 1 and concluded in FY24 with Phase 3. In FY25, the consultant compiled all findings into a comprehensive report detailing short- and long-term projects to address issues identified in each area.

Based on the assessment results, in FY26, we will engage a contractor to begin upgrades at the Wylie Complex, and additional phases will address other facilities. In parallel, we are developing a scope of work to upgrade our access control and video surveillance systems with a centralized, modern solution that streamlines security processes across the District.

The final component of this initiative is to update our administrative directives related to security across all District facilities. We formed a working group including IT, Safety, Water Operations, Water Resources, Wastewater Operations, Solid Waste, and Maintenance to rewrite these directives into a single, unified directive covering all physical security and identification controls.

Once the new administrative directive is finalized and implemented, this strategic initiative will be complete.

Annual Comprehensive Financial Report

Along with a range of capital project items, the Board is also considering acceptance of the Annual Comprehensive Financial Report (ACFR). While the audit is accepted by a simple Board vote, developing the ACFR is a time-consuming process that requires significant staff hours in collaboration with our external auditors. It also reflects a consistent, diligent adherence to strict accounting principles and practices throughout the year.

I am extremely grateful for the dedication and hard work of the District's Accounting Department. They not only keep us in legal compliance, but they also ultimately allow the District to complete its critical mission.

Reappointment Letters

In March, we will begin the reappointment process for Directors whose terms end on May 31. Member cities will receive a letter informing them of the expiring term and the reappointment calendar. Similar to last year, we are including information on committee assignments and the number of meetings each Director has participated in over the past year. We want to highlight the expertise and amount of time each Director dedicates to the District on behalf of their city. For those whose terms are up, you will also receive a copy of the letter and packet sent to your city.

If you have any questions or concerns, please feel free to contact Brian Brooks (bbrooks@ntmwd.com).