



**NORTH TEXAS MUNICIPAL WATER DISTRICT  
501 E. Brown Street • Wylie, Texas 75098  
(972) 442-5405 – Phone**

**MINUTES OF REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
JANUARY 22, 2026**

The North Texas Municipal Water District (NTMWD) Board of Directors met in a regular meeting on Thursday, January 22, 2026, at 2:30 p.m. Notice of the meeting was legally posted in accordance with Government Code, Title 551, Open Meetings.

**I. CALL TO ORDER**

President David Hollifield called the meeting to order at approximately 2:30 p.m.

President Hollifield advised the following regarding the meeting:

The meeting today is being conducted in person with two-way video and audio communication between Board members participating by videoconference, establishing a quorum. The public may attend the meeting in person. Audio and video of Board members participating by videoconference will be visible. Members of the public wishing to listen to live audio from the meeting may do so by calling in.

**II. INVOCATION**

Director Terry Sam Anderson offered the invocation.

**III. PLEDGE OF ALLEGIANCE**

President Hollifield led the Pledge of Allegiance.

**IV. PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG**

President Hollifield led the Pledge of Allegiance to the Texas Flag.

**V. ROLL CALL/ANNOUNCEMENT OF QUORUM**

The roll was called, and attendance was confirmed as follows:

<b>DIRECTOR</b>	<b>IN PERSON</b>	<b>REMOTE</b>
Terry Sam <b>ANDERSON</b>	√	
Franklin <b>BYRD</b>	√	
Rick <b>CROWLEY</b>	√	
George <b>CRUMP</b>		√
Lori Barnett <b>DODSON</b>		√
Phil <b>DYER</b>	√	
Marvin <b>FULLER</b>		√
David <b>HOLLIFIELD</b>	√	
Chip <b>IMRIE</b>	√	
Blair <b>JOHNSON</b>		√
Ronald <b>KELLEY</b>	√	
Geralyn <b>KEVER</b>	√	
Alan <b>McCUISTION</b>	√	
Rick <b>MANN</b>		√
Jack <b>MAY</b>	√	
Don <b>PASCHAL</b>	√	
Richard <b>PEASLEY</b>	√	
George <b>PUREFOY</b>	√	
Randy <b>ROLAND</b>		
Keith <b>STEPHENS</b>	√	
Ray <b>STEPHENS</b>	√	
Jody <b>SUTHERLAND</b>	√	
Stephen <b>TERRELL</b>	√	
Larry <b>THOMPSON</b>	√	

The following NTMWD legal and professional consultants attended the meeting:

- Lauren Kalisek – Lloyd Gosselink Rochelle & Townsend

**VI. OPENING REMARKS**

- A. President's Remarks concerning current events, recognitions, conduct of meeting, posted agenda items, committee assignments, and related matters

President Hollifield reviewed the tentative meeting schedule for February as follows:

- Wednesday, February 11: Executive and Finance Committees
- Wednesday, February 25: Real Estate and Water Committees
- Thursday, February 26: Board Meeting

- B. Executive Director's Status Report concerning legislation and regulatory matters, budgets, current projects and ongoing programs of the District including the Regional Water System, Regional Wastewater System, Regional Solid Waste System, Watershed Protection, and Water Conservation

Executive Director Jenna Covington advised that the District has produced a video regarding the Lake Lavon Watershed that includes public education and outreach on keeping this drinking water source clean. The video was created through a grant. It was presented to the Directors.

Executive Director Covington stated that the recently created Employee Working Group met with the executive team to present its recommendations on how employees can collaborate to improve working conditions. The group is made up of nine (9) employees from across the organization. Additionally, Human Resources plans to conduct a follow-up survey regarding employee engagement.

Executive Director Covington announced that there will be a luncheon celebrating employees with 15 or more years of employment with the District. Additionally, there will be an awards ceremony announcing the Employee of The Year and Team of The Year at next month's Board meeting.

Executive Director Covington stated that with the forecasted winter storm, the District's personnel have been making last-minute preparations. She noted that this preparation began several months back in anticipation for severe weather.

**VII. PUBLIC COMMENTS**

Members, customers, and the public were invited to participate during the public comment period of the meeting. Before the start of the meeting, speakers completed and submitted a "Public Comment Registration Form." During this portion of the meeting, speakers were recognized by name and asked to provide their comments. The time limit was three (3) minutes per speaker, not to exceed a total of thirty (30) minutes for all speakers. Texas Open Meetings Act prohibited the Board Members from discussing items not listed in the agenda, however, they could respond with factual or policy information.

There were no requests for public comment.

**VIII. DISCUSSION ITEMS**

A. Internal Communications Plan Update

Alex Johnson, Director of Communications, presented this item. He provided an overview of the District's first ever Internal Strategic Communications Plan. He reviewed Best Practices and the development process for creating the Plan. Results of the employee engagement survey were provided.

Mr. Johnson advised that Employee Focus Groups had participation by 140 employees, and through that participation, data regarding what works well and what could be improved were collected. Recommendations from the focus groups were provided. Information on communications strategies included Town Hall Meetings, Face-to-Face Outreach, Payday Connections Newsletter, Podcast (future) and upgraded NTMWD internet. Other methods of communication include email, digital monitors, and printed materials.

B. Sabine Creek Expansion Project Update

Cesar Baptista, Assistant General Manager, updated the Board on the Sabine Creek Wastewater Treatment Plant expansion. He reviewed that the plant currently operates at 3 million gallons per day (MGD) and the current expansion will enlarge it to 7 MGD. The plant serves the cities of Fate and Royse City and those cities are funding the project. He added that on today's agenda there is an item for a preliminary design to expand the plant further to 11 MGD. This is due to the growth in the area. Mr. Baptista reviewed that the plant was originally constructed in 2006 at 1.5 MGD, and it was expanded in 2019 to 3 MGD. The next expansion to 11 MGD needs to be completed by 2031.

Mr. advised that the original budget for the 7 MGD project was \$69,831,000. With two approved change orders the revised contract amount is \$70,889,672. He noted that one of the change orders was at the request of the owner to add a berm due to a development that will be nearby. He also stated that the plant is fully functional now, however the final completion will be in June 2026. Aerial photos of the construction progress were provided.

Director Crowley suggested that staff engage with officials in Fate and Royse City to determine if there is any interest in having Rockwall participate in this project. Director May inquired what the ultimate buildout for this plant is. Mr. Baptista responded it is 20 MGD. Director Peasley asked if this plant is unmanned. Mr. Baptista advised that it is not manned 24 hours a day as some are.

**IX. EXECUTIVE SESSION**

There were no scheduled Executive Session items.

**X. RECONVENE INTO REGULAR SESSION**

There were no scheduled Executive Session items.

**XI. CONSENT AGENDA ITEMS**

The Consent Agenda allows the Board of Directors to approve all routine, noncontroversial items with a single motion, without the need for discussion by the entire Board. Any item may be removed from consent and considered individually upon request of a Board member or NTMWD staff member.

President Hollifield inquired whether any Director would like to remove an item from the Consent Agenda for separate discussion. There were no requests for separate discussion.

Upon a motion by Director Don Paschal to approve the Consent Agenda items and a second by Director Richard Peasley, the Board of Directors voted unanimously to approve the Consent Agenda items.

**A. December 2025 Regular Board Meeting Minutes**

The Executive Director and NTMWD staff recommend the Board of Directors approve the minutes of the regular Board meeting held on Thursday, December 18, 2025, as presented.

**B. Modification of Capital Projects Request**

Recommend the Board of Directors approve the January 2026 Modification of Capital Projects Request as presented.

**XII. AGENDA ITEMS FOR INDIVIDUAL CONSIDERATION****GENERAL / ADMINISTRATIVE AGENDA ITEMS****A. Resolution No. 26-01 Commending Director Joe Farmer**

Adopt Resolution No. 26-01 commending Director Joe Farmer for this service as a member of the North Texas Municipal Water District Board of Directors.

Chair Hollifield read the resolution which recognized Joe Farmer for his service on the Board of Directors from 1998-2025.

Upon a motion by Director Marvin Fuller and a second by Director Don Paschal, the Board of Directors voted unanimously to approve Resolution No. 26-01 as presented.

Executive Director Covington stated that the Board of Directors had previously recognized Director Farmer at the December Board meeting. She advised that on February 24<sup>th</sup>, the City of Allen will also recognize him. The Allen City Council is also discussing a replacement for Mr. Farmer on the Board.

**WATER AGENDA ITEMS****B. Apollo Pump Station Improvements; Project No. 101-0682-26; Engineering Services Agreement, Final Design**

Authorize funding in the amount of \$2,136,700 to Halff Associates, Inc. for an engineering services agreement for the final design of the Apollo Pump Station Improvements project.

Director Jack May advised that the Water Committee reviewed this item yesterday and voted to recommend that the Board authorize approval. The proposed improvements to the Apollo Pump Station are needed to address changes to system operations and also includes

replacement or rehabilitation of aging and deteriorated infrastructure.

Upon a motion by Director Jack May and a second by Director Larry Thompson, the Board of Directors voted unanimously to approve as presented.

**C. Casa View Pump Station Improvements; Project No. 101-0677-26; Engineering Services Agreement, Final Engineering**

Authorize funding in the amount of \$1,775,630 to Hazen and Sawyer for an engineering services agreement for the final design of the Casa View Pump Station Improvements project.

Director Jack May advised that the Water Committee reviewed this item yesterday and voted to recommend that the Board authorize approval. The proposed improvements replace aging and deteriorated infrastructure. This will improve the pump station's reliability and improve operational effectiveness.

Upon a motion by Director Jack May and a second by Director Ray Stephens, the Board of Directors voted unanimously to approve as presented.

**D. McKinney Delivery Point No. 3 to McKinney Delivery Point No. 4 Pipeline; Project Number 101-0505-18; Change Order No. 4**

Authorize funding in the amount of \$1,494,022.99 to Oscar Renda Contracting, Inc. for a construction change order to the McKinney Delivery Point No. 3 to McKinney Delivery Point No. 4 Pipeline project.

Director Jack May advised that the Water Committee reviewed this item yesterday and voted to recommend that the Board authorize approval. Change Order No. 4 authorizes additional storm water pollution prevention and erosion control measures required by the City of McKinney, includes additional tariff costs for certain piping materials, and adds infrastructure for a new delivery point to the North Collin Special Utility District. The North Collin Special Utility District will fund costs associated with the new delivery point.

Upon a motion by Director Jack May and a second by Director Terry Sam Anderson, the Board of Directors voted unanimously to approve.

**WASTEWATER AGENDA ITEMS**

**E. Sabine Creek Wastewater Treatment Plant Expansion to 11 MGD, Project No. 308-0683-26; Engineering Services Agreement; Preliminary**

Authorize funding in the amount of \$1,737,836 to Brown and Caldwell, Inc. for preliminary design of the Sabine Creek Wastewater Treatment Plant (WWTP) Expansion to 11 million gallons per day (MGD).

Director Phil Dyer stated that the Wastewater Committee discussed this item at the December committee meeting. This project will expand the treatment capacity to meet wastewater treatment needs for growing populations in Royce City and Fate service areas.

Upon a motion by Director Phil Dyer and a second by Director Don Paschal, the Board of Directors voted unanimously to approve.

**F. Sister Grove Regional Water Resource Recovery Facility; Project No. 301-0426-16; Engineering Program Management, and Inspection Additional Services**

Authorize additional engineering services during construction in the amount of \$187,748 to CDM Smith, Inc., authorize additional program management and inspection services in the amount of \$462,173 to Freese and Nichols, Inc. for the Sister Grove Regional Water Resource Recovery Facility (RWRRF) project

Director Phil Dyer stated that the Wastewater Committee discussed this item at the December committee meeting. This action is for additional professional construction support services and construction management services through April 2026 when final completion of construction is expect to occur.

Upon a motion by Director Phil Dyer and a second by Director Jody Sutherland, the Board of Directors voted to approve.

**G. Sister Grove Regional Water Resource Recovery Facility Expansion to 48 MGD; Project No. 301-0681-26; Engineering Services Agreement - Preliminary Engineering**

Authorize funding in the amount of \$5,390,400 to Garver, LLC for an engineering services agreement for preliminary design of the Sister Grove Regional Water Resource Recovery Facility Expansion to 48 MGD project.

Director Phil Dyer advised that the Wastewater Committee discussed this item at the December committee meeting. This action will authorize preliminary design and associated special services to expand the Sister Grove Regional Water Resource Recovery Facility expansion to 48 MGD average daily flow and 192 MGD of peak flow capacity to meet growing wastewater flow capacity needs.

Upon a motion by Director Phil Dyer and a second by Director Don Paschal, the Board of Directors voted unanimously to approve.

**XIII. CLOSING ITEMS**

- A. Opportunity for Board members to provide feedback or request potential future agenda items.

There were no requests for potential future agenda items.

Director Paschal commented that some important information regarding a long-range water supply was discussed at this month's Water Committee meeting, and he encouraged those who can attend in the future to do so.

Director Crowley commended David Kelly for his recent presentation to the City of Rockwall.

Director Sutherland commended a staff member Joe Lynes for assisting him while he attended meetings virtually.

**XIV. ADJOURNMENT**

There being no further business, the meeting adjourned at approximately 3:36 p.m.

APPROVED:

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DAVID HOLLIFIELD, President

ATTEST:

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KEITH STEPHENS, Secretary

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