



NORTH TEXAS MUNICIPAL WATER DISTRICT
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**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
NOVEMBER 20, 2025**

The North Texas Municipal Water District (NTMWD) Board of Directors met in a regular meeting on Thursday, November 20, 2025, at 2:30 p.m. Notice of the meeting was legally posted in accordance with Government Code, Title 551, Open Meetings.

I. CALL TO ORDER

President David Hollifield called the meeting to order at approximately 2:30 p.m.

President Hollifield advised the following regarding the meeting:

The meeting today is being conducted in person with two-way video and audio communication between Board members participating by videoconference, establishing a quorum. The public may attend the meeting in person. Audio and video of Board members participating by videoconference will be visible. Members of the public wishing to listen to live audio from the meeting may do so by calling in.

II. INVOCATION

Director Keith Stephens offered the invocation.

III. PLEDGE OF ALLEGIANCE

President Hollifield led the Pledge of Allegiance.

IV. PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG

President Hollifield led the Pledge of Allegiance to the Texas Flag.

V. ROLL CALL/ANNOUNCEMENT OF QUORUM

The roll was called, and attendance was confirmed as follows:

DIRECTOR	IN PERSON	REMOTE
Terry Sam ANDERSON	√	
Franklin BYRD	√	
Rick CROWLEY	√	
George CRUMP		√
Lori Barnett DODSON		√
Phil DYER	√	
Joe FARMER		√
Marvin FULLER		√
David HOLLIFIELD	√	
Chip IMRIE	Absent	
Blair JOHNSON		√
Ronald KELLEY	√	
Geralyn KEVER		√
Alan McCUISTION	√	
Rick MANN	√	
Jack MAY	√	
Don PASCHAL		√
Richard PEASLEY	√	
George PUREFOY	√	
Randy ROLAND	√	
Keith STEPHENS	√	
Ray STEPHENS	√	
Jody SUTHERLAND	√	
Stephen TERRELL	√	
Larry THOMPSON	√	

The following NTMWD legal and professional consultants attended the meeting:

- Lauren Kalisek – Lloyd Gosselink Rochelle & Townsend

VI. OPENING REMARKS

- A. President's Remarks concerning current events, recognitions, conduct of meeting, posted agenda items, committee assignments, and related matters

President Hollifield reminded Directors that the Executive Director's performance evaluation form is due to outside counsel today. Questions can be directed to Brian Brooks.

The 2026 Conference Schedule and 2026 Committee and Board meetings schedule are at Directors' places today.

The NTMWD offices will be closed for Thanksgiving on Thursday and Friday, November 27th and 28th.

President Hollifield reviewed the tentative meeting schedule for December as follows:

- Wednesday, December 3: Executive Committee
- Wednesday, December 17: Real Estate and Wastewater Committees
- Thursday, December 18: Board Meeting

- B. Executive Director's Status Report concerning legislation and regulatory matters, budgets, current projects and ongoing programs of the District including the Regional Water System, Regional Wastewater System, Regional Solid Waste System, Watershed Protection, and Water Conservation

Executive Director Jenna Covington reviewed the following:

1. Proposition 4, which was approved by the voters in the recent Constitutional Amendment Election, will provide \$1 billion per year in dedicated funding from State sales tax through the Texas Water Fund. This funding will continue for 20 years beginning in 2027.
2. There will not be a Water Committee meeting in December.
3. Reviewed two items on the agenda: Change order for the Panther Creek project and engineering for the Gateway Drive Transfer Station.
5. As a result of a settlement agreement with the city of Heath, the City Council amended their Tree Preservation Order to exempt the NTMWD from enforcement of the ordinance on District projects. The District will dismiss the lawsuit. Executive Director Covington added that she had the opportunity to speak with officials from the City of Heath at the recent TML Conference.
6. In the spirit of Thanksgiving, Executive Director Covington expressed her thankfulness for District staff, the community partners, external service providers, the Executive staff and Board of Directors, as well as staff families who support District employees daily.

VII. PUBLIC COMMENTS

Members, customers, and the public were invited to participate during the public comment period of the meeting. Before the start of the meeting, speakers completed and submitted a "Public

Comment Registration Form.” During this portion of the meeting, speakers were recognized by name and asked to provide their comments.

The time limit was three (3) minutes per speaker, not to exceed a total of thirty (30) minutes for all speakers. Texas Open Meetings Act prohibited the Board Members from discussing items not listed in the agenda, however, they could respond with factual or policy information.

There was a request to speak from Jarrett Tucker. He spoke in support of enforcing hunting and camping regulations at Bois d’Arc Lake.

VIII. DISCUSSION ITEMS

1. Update on Sister Grove Regional Water Resource Recovery Facility

Assistant General Manager Cesar Baptista reviewed the following related to the Sister Grove facility:

- Sister Grove started receiving flow from the North McKinney Transfer Lift Station (NMTLS) on August 27, 2025
- Discharge to Stiff Creek through the Outfall Pipeline occurred on September 16, 2025
- SGRWRRF is currently receiving approximately 3.5 MGD from NMTLS
- NTMWD Operations Team continues to monitor and establish healthy biology in Aeration Basin-1
- Operating 2 centrifuges to produce dewatered sludge cake and transfer to haul Trucks

Mr. Baptista provided the following regarding construction of the facility:

- Peak Flow Basins 1, 2, and 3 have all passed the testing requirements
- Garney (CMAR) continues to make headway on final grading across the site
- Multiple roads have been paved including entrance to the plant
- Perimeter security fence installation is on-going
- Light pole bases being installed for site lighting throughout the plant
- Controls Contractor continues to complete terminations and perform Operational Readiness Testing at several structures
- Primary Critical Path – Controls Automation Integration and Functional Demonstration Testing

Mr. Baptista advised that Operational Readiness Testing should be completed soon, and the Functional Demonstration Testing should be completed in December 2025. The substantial completion date should be in February 2026 with final completion expected in April 2026.

Aerial photos of the various structures at the site were reviewed. Mr. Baptista stated that after construction is complete the Communications Department will work with the Wastewater team to hold a dedication event for the plant in early May. The dedication event will raise awareness of the importance of wastewater infrastructure for the region, including media outreach and accompanying content for Members and Customers. Separately, the group will plan an open house for nearby residents to tour the plant and engage with NTMWD wastewater operations team members.

Discussion followed regarding the Peak Flow Basins and their operation during heavy rain events.

IX. EXECUTIVE SESSION

There were no scheduled Executive Session items.

X. RECONVENE INTO REGULAR SESSION

There were no scheduled Executive Session items.

XI. CONSENT AGENDA ITEMS

The Consent Agenda allows the Board of Directors to approve all routine, noncontroversial items with a single motion, without the need for discussion by the entire Board. Any item may be removed from consent and considered individually upon request of a Board member or NTMWD staff member.

President Hollifield inquired whether any Director or staff would like to remove an item from the Consent Agenda for separate discussion. Executive Director Covington requested Item B. be removed from the Consent Agenda for separate consideration.

Upon a motion by Director Terry Sam Anderson to approve the Consent Agenda items, except for Item B., and a second by Director Randy Roland, the Board of Directors voted unanimously to approve the Consent Agenda items.

A. October 2025 Regular Board Meeting Minutes

The Executive Director and NTMWD staff recommend the Board of Directors approve the minutes of the regular Board meeting held on Thursday, October 23, 2025, as presented.

Item B. was pulled from the Consent Agenda for separate consideration.

B. October 2025 Board Work Session Meeting Minutes

The Executive Director and NTMWD staff recommend the Board of Directors approve the minutes of the Board Work Session meeting held on Thursday, October 9, 2025, as presented.

Brian Brooks, Director of Executive & Board Services, stated that on the October 9th minutes the Board Member attendance needs to be amended to reflect Director Franklin Byrd was present for this meeting.

Upon a motion by Director Alan McCuiston to approve Item B. as amended and a second by Director Ray Stephens, the Board of Directors voted unanimously to approve the meeting minutes for October 9, 2025 as amended.

C. Modification of Capital Projects Request

Recommend the Board of Directors approve the November 2025 Modification of Capital Projects Request as presented.

D. Wylie Water Treatment Plant (WTP) Complex Valve Improvements; Project No. 101 0672 25; Resolution No. 25 58; Authorization To Use Competitive Sealed Proposal Procurement Method

Authorize the use of Competitive Sealed Proposal (CSP) procurement method for the construction of the Wylie Water Treatment Plant (WTP) Complex Valve Improvements.

E. Panther Creek Wastewater Treatment Plant Expansion to 15 MGD; Project No. 307 0493 18; Change Order No. 3

Authorize a reduction to the construction contract in the amount of \$699,001 to Crossland Heavy Contractors, Inc. for the Panther Creek Wastewater Treatment Plant Expansion to 15 MGD project.

F. Conveyance of Property at the Wylie Water Treatment Plant in the form of a Permanent Easement to Farmers Electric Cooperative; Resolution No. 25-56

Adopt Resolution No. 25-56 authorizing the Executive Director to execute a permanent easement with Farmers Electric Cooperative.

G. Preston Road Lift Station Expansion; Project No. 501 0559 20; Resolution No. 25-57; Land Acquisition Program

Adopt Resolution No. 25-57 amending an existing land acquisition program to acquire additional easement for this project.

XII. AGENDA ITEMS FOR INDIVIDUAL CONSIDERATION

GENERAL / ADMINISTRATIVE AGENDA ITEMS

A. Regional Water System Variable Cost Rebates for Fiscal Year 2024-25

Authorize the rebate of funds in the amount of \$4,912,320.76 paid by applicable Member Cities and Customers per the District's Water Variable Cost Rebate Policy, Section 6 of the Finance Policies Manual.

Executive Director Covington stated that an overview of this item was provided at the October Board meeting and included a list of recipients and the amounts. She added that due to the strong financial position of the District and per the Financial Policies, staff is recommending authorization of the rebates as presented.

Upon a motion by Director Jack May and a second by Director Richard Peasley, the Board of Directors voted unanimously to approve as presented.

WATER AGENDA ITEMS

B. Bois d'Arc Lake Raw Water Pump Station Phase II: Project Number 101-0602-21; Change Order No. 2

Authorize funding in the amount of \$6,139,890 to Archer Western Construction, LLC, for a construction change order to the Bois d'Arc Lake Raw Water Pump Station Phase II project, which is subject to Texas Water Development Board (TWDB) State Water Implementation Fund for Texas (SWIFT) funding.

Director Jack May advised that the Water Committee reviewed this item yesterday and voted to recommend the Board authorize approval.

This Change Order No. 2 authorizes labor, materials, and equipment to install additional pumps and related components into the Bois d'Arc Lake Raw Water Pump Station and complete the final pumping capacity expansion.

Upon a motion by Director Jack May and a second by Director Larry Thompson, the Board of Directors voted unanimously to approve as presented.

C. Plano West Side Pipeline, Plano Delivery Point No. 3 to Richardson Delivery Point No. 2, Project Number 101-0566-20, Water Line B, Change Order No. 1

Authorize funding in the amount of \$1,146,808 to S.J. Louis Construction of Texas Ltd. for a construction change order for the Plano West Side Pipeline, Plano Delivery Point No. 3 to Richardson Delivery Point No. 2 project.

Director Jack May stated that the Water Committee reviewed this item yesterday and voted to recommend the Board authorize approval.

This change order is required to address several conflicts between existing utilities and the proposed 36-inch waterline. This includes additional work required to address DART and ONCOR requirements.

Upon a motion by Director Jack May and a second by Director Ray Stephens, the Board of Directors voting unanimously to approve as presented.

D. Shiloh Pump Station Improvements Phase I; Project No. 101-0648-24; Tabulation of Proposals, Award of Contract, Engineering Services Agreement, and Authorize Inspection Services

Authorize award of a construction contract in the amount of \$24,659,250 to Felix Construction Company, authorize internal inspection services in the amount of \$1,025,520, and authorize an engineering services agreement with Brown and Caldwell, Inc. in the amount of \$795,786 for construction phase engineering services for the Shiloh Pump Station Improvements Phase I project.

Director Jack May advised that the Water Committee reviewed this item yesterday and voted to recommend the Board authorize approval.

The purpose of this project is to increase pumping capacity, decommission assets approaching the end of their useful life, address emergency preparedness requirements, and improve overall resiliency.

Upon a motion by Director Jack May and a second by Director Richard Peasley, the Board of Directors voted unanimously to approve.

SOLID WASTE AGENDA ITEMS

E. Gateway Drive Transfer Station; Engineering Services Agreement; Project No. 401-0644-24

Authorize an engineering services agreement in the amount of \$233,570 with Weaver Consultants Group, LLC for preliminary engineering design services for the Gateway Drive Transfer Station project.

Director Richard Peasley advised that the Solid Waste Committee reviewed this item yesterday and recommends the Board of Directors authorize the Executive Director to

execute an engineering services agreement for preliminary engineering design services for the Gateway Drive Transfer Station project.

The Gateway Drive Transfer Station will be the 4th transfer station to be owned and operated by the District. Construction of this transfer station allows the City of Frisco to send most of their waste to this facility, which diverts significant tonnage currently delivered to the Custer Road transfer station. The Gateway Drive transfer station provides much needed capacity and enhances service delivery to the NTMWD Regional Solid Waste System Member Cities.

Upon a motion by Director Richard Peasley and a second by Director Rick Crowley, the Board of Directors voted unanimously to approve.

F. 121 Regional Disposal Facility Sectors 6C and 6D Mass Excavation; Engineering Services Agreement; Project Number 401-0675-25

Authorize the award of an engineering services agreement (ESA) in the amount of \$34,100 to Biggs and Mathews Environmental, Inc. to design the mass excavation for the 121 Regional Disposal Facility (121 RDF) Sectors 6C and 6D project.

Director Richard Peasley advised that the Solid Waste Committee discussed this item yesterday and recommends the Board of Directors authorize the Executive Director to execute an engineering services agreement to design the mass excavation for the 121 RDF Sectors 6C and 6D.

This project will enable the safe future development of the liner and leachate collection system in 121 RDF Sectors 6C and 6D. Completion of this project will ensure sufficient airspace is available to support the 121 Regional Disposal Facility landfill operations.-

Director Phil Dyer inquired why an item of this dollar amount is on the agenda. Executive Director Covington responded that typically items under \$500,000 do not appear on the agenda, however, this item and the previous item are new projects that the Board has not previously authorized them, therefore it was placed on the agenda for individual consideration.

Upon a motion by Director Richard Peasley and a second by Director Jody Sutherland, the Board of Directors voted to approve.

XIII. CLOSING ITEMS

- A. Opportunity for Board members to provide feedback or request potential future agenda items.

There was no feedback and no requests for potential future agenda items. President Hollifield wished everyone a safe and happy Thanksgiving.

XIV. ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 3:19 p.m.

APPROVED:

DAVID HOLLIFIELD, President

ATTEST:

KEITH STEPHENS, Secretary

DRAFT