



**NORTH TEXAS MUNICIPAL WATER DISTRICT**  
**501 E. Brown Street • Wylie, Texas 75098**  
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**MINUTES OF REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS**  
**DECEMBER 19, 2024**

The North Texas Municipal Water District (NTMWD) Board of Directors met in a regular meeting on Thursday, December 19, 2024, at 2:30 p.m. Notice of the meeting was legally posted in accordance with Government Code, Title 551, Open Meetings.

**I. CALL TO ORDER**

President George Crump called the meeting to order at approximately 2:30 p.m.

President Crump advised the following regarding the meeting:

The meeting today is being conducted in person with two-way video and audio communication between Board members participating by videoconference, establishing a quorum. The public may attend the meeting in person. Audio and video of Board members participating by videoconference will be visible. Members of the public wishing to listen to live audio from the meeting may do so by calling in.

**II. INVOCATION**

Director Blair Johnson offered the invocation.

**III. PLEDGE OF ALLEGIANCE**

President Crump led the Pledge of Allegiance.

**IV. PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG**

President Crump led the Pledge of Allegiance to the Texas Flag.

**V. ROLL CALL/ANNOUNCEMENT OF QUORUM**

The roll was called, and attendance was confirmed as follows:

<b>DIRECTOR</b>	<b>IN PERSON</b>	<b>REMOTE</b>
Terry Sam <b>ANDERSON</b>	√	
Rick <b>CROWLEY</b>	√	
George <b>CRUMP</b>	√	
Lori Barnett <b>DODSON</b>		√
Phil <b>DYER</b>		√
Joe <b>FARMER</b>		√
Marvin <b>FULLER</b>	√	
David <b>HOLLIFIELD</b>	√	
Chip <b>IMRIE</b>	√	
Blair <b>JOHNSON</b>	√	
Ronald <b>KELLEY</b>	√	
James <b>KERR</b>		√
Geralyn <b>KEVER</b>	√	
Rick <b>MANN</b>	√	
Jack <b>MAY</b>	√	
Alan <b>McCUISTION</b>	√	
Don <b>PASCHAL</b>	√	
Richard <b>PEASLEY</b>	√	
George <b>PUREFOY</b>	√	
Randy <b>ROLAND</b>	√	
Keith <b>STEPHENS</b>	√	
Ray <b>STEPHENS</b>	√	
Jody <b>SUTHERLAND</b>	√	
John <b>SWEEDEN</b>	√	
Larry <b>THOMPSON</b>	√	

The following NTMWD legal and professional consultants attended the meeting:

- Lauren Kalisek – Lloyd Gosselink Rochelle & Townsend
- Sarah Glaser – Lloyd Gosselink Rochelle & Townsend

**VI. OPENING REMARKS**

- A. President’s Remarks concerning current events, recognitions, conduct of meeting, posted agenda items, committee assignments, and related matters

President Crump stated that the NTMWD offices will be closed for Christmas on Tuesday and Wednesday, December 24th and 25<sup>th</sup>. Offices will also be closed on New Year’s Day, Wednesday, January 1st; and Martin Luther King Jr. Day, Monday, January 20<sup>th</sup>. President Crump expressed his appreciation to the employees who will be working throughout the holidays to ensure continued services to the communities served by the District.

President Crump reviewed the tentative meeting schedule for January as follows:

- Wednesday, January 8: Executive and Personnel Committees
- Wednesday, January 22: Water and Wastewater Committees
- Thursday, January 23: Board Meeting

- B. Executive Director’s Status Report concerning legislation and regulatory matters, budgets, current projects and ongoing programs of the District including the Regional Water System, Regional Wastewater System, Regional Solid Waste System, Watershed Protection, and Water Conservation

Executive Director Jenna Covington announced that the Mayor of the City of Parker was present as well as the District’s new general counsel, John Shockley.

Executive Director Covington also stated that the Finance department has received the GFOA Certificate of Achievement for Excellence in Financial Reporting. She introduced Assistant General Manager Jeanne Chipperfield who provided background of the award and introduced the six-person accounting team responsible for the audit and accounting.

Executive Director Covington stated that Directors and staff responsible for working on the Texas / Oklahoma boundary issue will be receiving a Challenge Coin to commemorate the completion of the task to move the Texoma Pump Station back into the State of Texas.

Executive Director Covington advised that on today’s agenda, there are two action items regarding the Independent Financial Review. The first item is to accept the report and the second item is to act on the recommendations contained in the report.

Executive Director Covington stated that staff is continuing to work on the Customer contract template. She reviewed that at the last Board meeting Directors approved a Resolution authorizing the document. She added that Customers have submitted their comments and she expects the document to be ready for the Board to consider at an upcoming meeting.

**VII. PUBLIC COMMENTS**

Prior to the start of the meeting, speakers must complete and submit a "Public Comment Registration Form." During the public comment portion of the meeting, speakers will be recognized by name and asked to provide their comments. The time limit is three (3) minutes per speaker, not to exceed a total of thirty (30) minutes for all speakers. The Board may not discuss these items but may respond with factual or policy information.

Justin Jinwright spoke regarding continuing issues pertaining to his property and TCEQ's involvement.

**VIII. DISCUSSION ITEMS**

There were no discussion items.

**IX. EXECUTIVE SESSION**

At 2:47 p.m. President Crump announced the need for an Executive Session of the Board of Directors to discuss Items IX.A.1. pursuant to Texas Government Code, Section 551.071, Consultation with Attorney and Section 551.074, Personnel Matters.

1. Discuss duties, performance, and evaluation of fiscal year 2025 salary and benefits of the Executive Director.

He confirmed with staff that the public access line was disconnected and that the audio recording was disabled during the Executive Session discussion.

**X. RECONVENE INTO REGULAR SESSION**

In accordance with Texas Government Code, Chapter 551, the Board of Directors of NTMWD will reconvene into regular session to consider action, if any, on matters discussed in Executive Session.

Open Session reconvened at 4:20 p.m. The public teleconference line was reconnected. There was no action taken during Executive Session.

President Crump advised that Item XII.A. would be moved up and addressed at this time.

**XII.A. Executive Director/General Manager Evaluation and Compensation Amendment**

Discuss Executive Director/General Manager (ED/GM) annual evaluation and consider approval of Resolution No. 24-53 amending compensation for the ED/GM and Resolution No. 24-56 authorizing the fixed contribution allocation formula for the 401(a) plan of the North Texas Municipal water District.

Director Randy Roland, Chair of the Personnel Committee, stated that this item was reviewed and discussed in Executive Session. He recommended the Board authorize the approval of Resolution No. 24-53 amending compensation for the ED/GM and Resolution No. 24-56 authorizing the fixed contribution allocation formula for the 401(a) plan of the North Texas Municipal Water District.

Upon a motion by Director Randy Roland and a second by Director Alan McCuiston the Board of Directors voted unanimously to approve Resolution No. 24-53 and Resolution No. 24-56 as discussed in Executive Session.

**XI. CONSENT AGENDA ITEMS**

President Crump inquired whether any Director would like to remove an item from the Consent Agenda for separate discussion. There were no requests for separate discussion.

Upon a motion by Director Terry Sam Anderson to approve the Consent Agenda items and a second by Director Marvin Fuller, the Board of Directors voted unanimously to approve the Consent Agenda items.

**A. November 2024 Regular Board Meeting Minutes**

The Executive Director and NTMWD staff recommend the Board of Directors approve the minutes of the regular Board meeting held on Thursday, November 21, 2024, as presented.

**B. Modification of Capital Projects Request**

Recommend the Board of Directors approve the December 2024 Modification of Capital Projects Request as presented.

**C. Legislative Positions Statement**

Approve NTMWD's Legislative Positions Statement for policy issues in the 89<sup>th</sup> Texas Legislature.

**D. Interlocal Cooperation Agreement between the North Texas Municipal Water District, the City of Plano and the City of Allen regarding a Communications Systems Agreement to subscribe to the Joint Radio System; Resolution 24-55**

Authorize the execution of a Communications Systems Interlocal Agreement between the North Texas Municipal Water District (NTMWD), the City of Plano, and the City of Allen.

**XII. AGENDA ITEMS FOR INDIVIDUAL CONSIDERATION****GENERAL / ADMINISTRATIVE AGENDA ITEMS**

- A. Executive Director/General Manager Evaluation and Compensation Amendment**  
Discuss Executive Director/General Manager (ED/GM) annual evaluation and consider approval of Resolution No. 24-53 amending compensation for the ED/GM and Resolution No. 24-56 authorizing the fixed contribution allocation formula for the 401(a) plan of the North Texas Municipal water District.

*This item was discussed earlier in the meeting during Executive Session and action was taken following the Executive Session.*

- B. Acceptance of the Independent Review performed by Amawalk Consulting Group LLC**

Accept the Independent Review Report for the Regional Water System covering fiscal years 2021, 2022, and 2023 in accordance with the Settlement Agreement with the Member Cities.

Director Geralyn Kever stated that this item was reviewed at the November 6<sup>th</sup> Finance Committee meeting. The Finance Committee voted to recommend the Board accept the Independent Review Report for the Regional Water System covering fiscal years 2021, 2022, and 2023 in accordance with the Settlement Agreement with the Member Cities.

Upon a motion by Director Geralyn Kever and a second by Director Larry Thompson, The Board of Directors voting unanimously to approve as presented.

- C. Action on 2024 Regional Water System Independent Review Recommendations; Resolution No. 24 - 54**

Adoption, adoption with modification, or rejection of the recommendations contained in the 2024 Independent Review performed by Amawalk Consulting Group LLC.

Director Geralyn Kever stated that the Finance Committee reviewed this item at the November 6<sup>th</sup> Finance Committee meeting. The Finance Committee voted to recommend the Board adopt Resolution No 24-54 which indicates the Board's action on each of the recommendations contained within the 2024 Independent Review Report prepared by Amawalk Consulting Group LLC.

Upon a motion by Director Geralyn Kever and a second by Director Alan McCuistion, the Board of Directors voted unanimously to approve Resolution No. 24-54 as presented.

**WATER AGENDA ITEMS****D. Authorization of Execution of the First Amendment to Potable Water Supply Contract with City of Parker**

Authorize execution of the First Amendment to Potable Water Supply Contract with City of Parker, a current customer of NTMWD.

Director John Sweeden advised that the Water Committee reviewed this item yesterday and voted to recommend the Board authorize approval of this item. NTMWD and City of Parker wish to amend the current Potable Water Supply Contract. The City of Parker has requested a new Point of Delivery.

Upon a motion by Director John Sweeden and a second by Director Blair Johnson, the Board of Directors voted unanimously to approve.

**E. Plano West Side Pipeline, Plano Delivery Point No. 3 to Richardson Delivery Point No. 2; Project Number 101 0566 20; Tabulation of Bids and Award of Contract, Additional Engineering Services, and Authorize Inspection Services**

Authorize award of a construction contract for the Plano West Side Pipeline, Plano Delivery Point No. 3 to Richardson Delivery Point No. 2 project in the amount of \$17,455,447 to S.J. Louis Construction of Texas, Ltd., authorize funding for additional engineering services with Lockwood, Andrews and Newnam, Inc. in the amount of \$168,780, and authorize internal inspection services in the amount of \$379,830.

Director John Sweeden stated that the Water Committee reviewed this item yesterday and voted to recommend the Board authorize approval of this item.

The existing 30-inch water transmission pipelines to the Plano No. 3 and Richardson No. 2 delivery points have experienced numerous leaks in recent years and are becoming unserviceable. New transmission pipelines will replace the aging infrastructure and increase supply to the two delivery points. These contracts are for additional engineering services and construction of a 36-inch pipeline.

Upon a motion by Director John Sweeden and a second by Director Randy Roland, the Board of Directors voted unanimously to approve.

**WASTEWATER AGENDA ITEMS****F. Rowlett Creek Regional Wastewater Treatment Plant Influent Piping, Train A Blowers and Electrical Improvements; Engineering Services Agreement; Project No. 301-0657-24**

Authorize funding for an engineering services agreement with Hazen and Sawyer, Inc. in the amount of \$1,158,000 for final design of influent Piping, Train A Blowers and Electrical Improvements project at the Rowlett Creek Regional Wastewater Treatment Plant (RWWTP).

Director Keith Stephens advised that the Wastewater Committee discussed this item yesterday and voted to recommend the Board authorize approval of this item.

This project will enhance the reliability of Train A treatment capacity by upgrading blowers, replacing outdated electrical equipment, and addressing condition deficiencies in the influent piping and junction structures. This project consists of the most urgent and highest priority improvements from the Rowlett Creek Wilson Creek Regional Wastewater Treatment Plant Peak Flow Management Improvements Project.

Upon a motion by Director Keith Stephens and a second by Director Ray Stephens, the Board of Directors voted unanimously to approve.

**G. Sister Grove Regional Water Resource Recovery Facility; Change Order No. 9, Engineering Services, Program Management Services, and Inspection Services Agreement Additional Services; Project No. 301-0426-16**

Authorize additional funding for Change Order No. 9 in the amount of \$831,893.65 to Garney Companies, \$1,098,247 to CDM Smith for engineering services; \$2,302,610 to Freese and Nichols, Inc. for program management services, and \$100,000 for internal inspection services for the Sister Grove Regional Water Resource Recovery Facility (RWRRF) project.

Director Keith Stephens advised that the Wastewater Committee discussed this item yesterday and voted to recommend the Board authorize approval of this item.

This action is for a change order to provide additional site security on the project through March 2025 until the permanent chain link fence is installed as well as additional professional services for Engineering, Program Management, and Inspection to support the construction activities through December 2025.

Upon a motion by Director Keith Stephens and a second by Director Don Paschal, the Board of Directors voted unanimously to approve.

**H. Sabine Creek Wastewater Treatment Plant Expansion to 7 MGD, Project No. 308-0576-20; Change Order No. 8**

Authorize funding in the amount of \$766,709 for a change order to construct a privacy berm at the northwest boundary of the Sabine Creek Wastewater Treatment Plant (WWTP).

Director Keith Stephens stated that the Wastewater Committee reviewed this item yesterday and voted to recommend the Board authorize approval of this item.

This action will allow the construction of a berm to screen the Sabine Creek Wastewater Treatment Plant from a sizable residential development and a nearby elementary school.

Upon a motion by Director Keith Stephens and a second by Director Randy Roland, the Board of Directors voted unanimously to approve.

**I. Stover Creek Force Main; Project No. 501-0624-23; Engineering Services Agreement, Final Engineering**

Authorize funding for an engineering services agreement with Lockwood Andrews & Newnam, Inc. in the amount of \$5,529,000 for final design of the Stover Creek Force Main project.

Director Keith Stephens stated that the Wastewater Committee reviewed this item yesterday and voted to recommend the Board authorize approval of this item.

The Upper East Fork Interceptor System needs additional capacity to support growth in portions of McKinney and Prosper north of U.S. Highway 380. A new lift station and force main will return capacity to McKinney-owned sewers and convey additional wastewater flows. All flows entering the Stover Creek Lift Station and Force Main are to be conveyed and treated at the Sister Grove Regional Water Resource Recovery Facility.

Upon a motion by Director Keith Stephens and a second by Director Don Paschal, the Board of Directors voted unanimously to approve.

**J. Upper East Fork Interceptor System Relocation of 60-inch Wastewater Pipeline; Project No. 101-0544-19; Change Order No. 7**

Authorize funding in the amount of \$601,118 for a construction change order to the Upper East Fork Interceptor System Relocation of 60-inch Wastewater Pipeline project, which is subject to Texas Department of Transportation (TxDOT) reimbursement.

Director Keith Stephens stated that the Wastewater Committee reviewed this item yesterday and voted to recommend the Board authorize approval of this item.

This change order authorizes the removal and rebuilding of a newly constructed brick wall to meet city codes. The design engineer has agreed to reimburse a portion of the costs associated with this change order after the shortcoming in the original design was discovered.

Upon a motion by Director Keith Stephens and a second by Director Ray Stephens, the Board of Directors voted unanimously to approve.

**SOLID WASTE AGENDA ITEMS**

**K. Parkway Transfer Station Conversion to Top Load; Project No. 401-0447-16; Tabulation of Bids and Award of Contract**

Authorize award of a construction contract for the conversion to top load of the Parkway Transfer Station in the amount of \$9,268,104.50 to Anchor Construction, LLC.

Director Ron Kelley stated that the Solid Waste Committee reviewed this item at the September 25th Solid Waste Committee meeting. The Solid Waste Committee recommends the Board authorize award of a construction contract for the conversion to top load of the Parkway Transfer Station in the amount of \$9,268,104.50 to Anchor Construction, LLC.

He stated top load is more efficient than the current process at the Parkway Transfer Station. Upon completion of this project, all three NTMWD transfer stations will be top load facilities.

Upon a motion by Director Ron Kelley and a second by Director Joe Farmer, the Board of Directors voted unanimously to approve.

**XIII. CLOSING ITEMS**

- A. Opportunity for Board members to provide feedback or request potential future agenda items.

There were no requests for potential future agenda items or follow-up items.

**XIV. ADJOURNMENT**

There being no further business, the meeting adjourned at approximately 4:42 p.m.

APPROVED:

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GEORGE CRUMP, President

ATTEST:

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DONALD IMRIE, Secretary

DRAFT